

## Selectmen's Meeting Minutes

Tuesday, March 28, 2006

**Present: Selectman Bowles, Maxfield, and Ives.**

**Also present: Road Agent David Rice, Police Chief, Code Enforcement/Compliance Officer Bob Fiske, and Fire Chief Jeff Burr, Sr.**

Chairman Bowles called the meeting to order at 6:30 PM.

- I. Selectman Maxfield moved to accept the Selectmen's Meeting Minutes of Tuesday, March 21, 2006 as printed. Seconded by Selectman Ives. All in favor. Motion carried.
- II. The Board met with Police Chief, Code Enforcement/Compliance Officer Bob Fiske.
  - a. Mr. Fiske presented the response from Moderator Phil Nadeau regarding material available at Town Meeting.
  - b. Chairman Bowles stated for the record that one pistol permit was presented for signature and approval.
- III. The Board met with Road Agent David Rice.
  - a. Mr. Rice advised the Board the Highway Crew was busy with spring cleanup. He stated he has contacted the person who sweeps the roads and he is not available until the end of April. Chairman Bowles discussed having the Highway Crew cleanup the heavy sand areas. Mr. Rice stated they are working on cleaning up bridges in Town.
  - b. Chairman Bowles stated he would like to see the mower on the John Deere tractor and some of the brush taken care of. Mr. Rice said they have been working on East Ricker and will be working on Ricker Road next.
  - c. Chairman Bowles said that if the Town is going to start with the treatment-composting project at the Transfer Station, the pile of loam needs to be moved. Mr. Rice stated they would be moving the loam. Mr. Rice also stated he has placed two phone calls to Public Service for power supply hookup and has not received a return call from them. He will contact them again.
  - d. Mr. Rice said the price range for the pickup is around \$3,000.00 to \$3,500.00. He stated there are a few to choose from at surplus right now.
  - e. Discussion ensued regarding the sewer dewatering facility that is going to be constructed at the Transfer Station.
- IV. The Board met with Fire Chief Jeff Burr, Sr.
  - a. Chief Burr stated he did not have anything new to report.
  - b. Chairman Bowles thanked all the people and departments involved with Town Meeting and DARE pizza night. Selectman Ives said he felt the accessibility at Station #2 was better than the Town Hall.

- c. Selectman Maxfield stated the meeting room in the Fire Station in the Village has turned out nicely. Chief Burr said most of the funds for the project came from the Fire Association. The Board agreed it looked very nice.
- V. The Board began their review of weekly correspondence.
- a. The Board received copies of RSA 669:7.
  - b. The Board received cemetery maintenance material for review. Chairman Bowles stated the Board needed to come up with the bid package information so this can go out to bid as soon as possible.
  - c. The Board received a memo from Office Manager Jean Lee regarding Lee Eddins litigation. Selectman Maxfield stated if the plates from Lee Eddins are not returned, it will cost the Town an extra \$6,000.00 to have Cartographics produce the Tax Maps.
  - d. The Board received copies of draft Town Meeting Minutes from Town Clerk Terry Hamel.
  - e. The Board reviewed the list of appointment papers to expire on March 31, 2006. Selectman Maxfield moved to reappoint the committee members listed on the appointment expirations sheet as submitted by Office Manager Jean Lee. Seconded by Selectman Ives. All in favor. Motion carried.
  - f. The Board received copies of legal correspondence from Volunteers of America for their review.
  - g. The Board received two proposals to provide portable toilets for the summer season. Selectman Ives moved accept the contract from Best Septic to provide the portable toilet services for the ball fields and the Clough Pond Beach parking lot, providing one regular and one handicapped unit per facility and to provide three regular and one handicapped unit for Loudon Old Home Day on August 12, 2006. Seconded by Selectman Maxfield. Selectman Maxfield noted the contract total is for \$5,750.00. All in favor. Motion carried.
  - h. The Board received a request for reimbursement for supplies purchased by Tom McCue for Town Meeting. Selectman Maxfield stated the supplies were to display the Town Office Building options researched by the Town Office Building Study Committee. Selectman Maxfield moved to reimburse Tom McCue in the amount of \$43.98 for supplies and to pay it from the Town Office Building Capital Reserve Fund. Seconded by Selectman Ives. All in favor. Motion carried.
- VI. The Board met with John Lavigne from the H. L. Turner Group regarding a bridge repair proposal.
- a. Mr. Lavigne said based on his discussion with Selectman Maxfield last week, he put together a preliminary schedule of the tasks that need to be done in order to see if the bridge project can be accomplished this year. He stated this is for repairing the bridge abutment and a section of the bridge abutment wall that extends just as far as where the existing dam is. Mr. Lavigne went on to say the corner of the dam is breached and part of this work is to repair 12 – 15 feet of that existing dam that is partially breached. All of the water is moving

on that abutment now. Mr. Lavigne discussed the projected task schedule and discussed the need to obtain a boring behind the existing abutment. He said a testing company with a boring rig, tractor mounted or truck mounted would need to take a four-inch core sample to be able to identify the type of material behind the abutment to determine the type of footing that would be needed behind the wall. Mr. Lavigne also discussed the issue of necessary easements relative to this project. Discussion ensued regarding a construction easement as well as who would be responsible to obtain the easement. Mr. Lavigne stated they had not included cost figures for his company to obtain the easement. He asked the Board about their preferences for the contractor selection. Selectman Maxfield said, he felt a pre-qualified list of contractors, including local contractors, would be best. Mr. Lavigne stated his company would prepare the construction contract information. He discussed the wetlands permit and stated they will advise Wetlands Bureau that the project will be smaller than what was originally thought. Mr. Lavigne said he will ask for a letter of review and recommendations from Wetlands Bureau even though a project of this size does not require a permit. He also stated he would be forwarding a copy of the plans for this project to Wetlands Bureau. Mr. Lavigne explained the process once the bid documents are in place. He stated if all goes as planned, worst case scenario would be to start work after July 4 and best case would be sometime in June. Mr. Lavigne said he felt something that should be included in the bid request should be bids for the dry hydrant. He stated because of the unknown issues with the footing, there is a large contingency figure, if the footing is not as expensive, the dry hydrant could possibly be included in the total project. Discussion ensued regarding the fire department having money in their budget for dry hydrants. Selectman Maxfield will be the point of contact for this project. Mr. Lavigne stated they would try to keep the bridge open to traffic during the construction project. Ray Cummings discussed the issue of keeping the money separate from the bridge repair and the dam repairs. Mr. Lavigne said they would be making sure the two accounts are tracked separately. Roy Merrill asked about the slew-sway. Mr. Lavigne stated the price includes going in and removing the old wooden boards, taking out the two steel slots, replacing those steel slots with channels, and putting in new boards. He stated at least once per year somebody will need to go out and check the boards that are replaced to be sure they are not getting punky or need to be replaced again. Mr. Lavigne discussed the porta-dam, sandbagging, and placing fill during the reconstruction phase. Roy Merrill asked about draining the water down to cut costs. Mr. Lavigne said the wetlands permit does not allow draining the river. He discussed the plan for keeping the area dry.

- VII. The Board continued their review of weekly correspondence.
  - a. The Board received a letter from Dee Dee Maratea. Selectman Maxfield stated Ms. Maratea had contacted him at home last week.
  - b. The Board received a letter from Alvin Davis III regarding Kinkade Haven.

- c. The Board received a letter of resignation from Deb Latham from the Recreation Committee. The Board thanked Mrs. Latham for her service on the Recreation Committee and commended all the Committee members for their efforts.
- d. The Board received a second e-mail regarding a traffic stop.
- e. The Board received draft copies of the Scholarship applications for review and updates. Chairman Bowles will contact NHIS.
- f. The Board received information on State Transportation Plan public meetings.
- g. Selectman Maxfield stated Moderator Phil Nadeau had requested Police Chief Bob Fiske investigate the origin of a letter that was available at Town Meeting relating to controversy in the fire department. Chief Fiske has completed the investigation and found that two individuals, through their own admission, put the literature on a table.

VIII. Chairman Bowles stated the Board has received two proposals for the work to be completed for the downstairs portion of the Town Hall/Loudon Center Free Will Baptist Church building. Discussion ensued regarding the two proposals. Chairman Bowles said he spoke with Steve Fifield. Mr. Fifield has the belfry pretty well assembled and once the roof is ready, it should be moved back on site. Selectman Maxfield moved to award Target New England the contract for restoration of the interior of the Town Hall in the amount of \$62,175.00. Seconded by Selectman Ives. All in favor. Motion carried.

Selectman Ives moved to adjourn at 8:17 PM. Seconded by Selectman Maxfield. All in favor. Meeting adjourned.

THE LOUDON BOARD OF SELECTMEN

---

Dustin J. Bowles, Chairman

---

Roger A. Maxfield, Selectman

---

Steven R. Ives, Selectman