

## Selectmen's Meeting Minutes

Tuesday, March 22, 2005

**Present: Selectmen Kardaseski, Bowles and Maxfield.**

**Also present: Road Agent David Rice and Fire Chief Jeff Burr, Sr.**

Chairman Kardaseski called the meeting to order at 6:30 PM.

- I. Selectman Bowles moved to approve the Selectmen's Meeting Minutes of Tuesday, March 15, 2005 as presented. Seconded by Selectman Maxfield. All in favor. Motion carried.
- II. The Board met with Fire Chief Jeff Burr.
  - a. Chairman Kardaseski stated she had spoken with Attorney Mayer regarding the issues with the roof at the Safety Complex. A letter is being drafted and will be forwarded to Chief Burr and the Selectmen.
- III. The Board met with Road Agent David Rice.
  - a. Mr. Rice stated the Transfer Station would begin summer hours on Thursday, April 7, 2005. The new Thursday hours will be 11:00 AM to 7:00 PM.
  - b. Mr. Rice discussed a water issue on Staniels Road. He stated there is a need to ditch both sides of the road and possibly put in culverts under a few driveways. Mr. Rice will address this issue when the ground thaws.
  - c. Chairman Kardaseski stated that Shane Stewart, Joe Bohi's attorney wanted to meet with the Selectmen, Road Agent, and Fire Chief on Thursday, March 24, 2005 at 1:00 PM in the Community Building to discuss Bee Hole Road. Discussion ensued regarding the dry hydrant problems on Bee Hole Road.
  - d. Selectman Maxfield stated he had researched the issue with the easement for Alan Hanson's property. He said Web Stout had surveyed the property and will be sending in the notarized easement within 7 to 10 days.
  - e. Selectman Bowles thanked the Police Department for putting on DARE Pizza night and the Fire Department for use of the station. He stated this is a great program and the turnout was amazing. Selectman Maxfield and Kardaseski agreed.
- IV. The Board began their review of weekly correspondence.
  - a. Chairman Kardaseski stated Chief Fiske has submitted a notice that the part-time police salary line will be over-expended due to the two new

police officers going to the Police Academy and the part-time officers working more hours to fill in. The Board stated this would not over-expend the bottom line figure and appreciate being made aware of the issue.

- b. The Board reviewed a copy of the Assessor's recommendations on Roy Merrill's appeal as well as a copy of the Town Attorney's letter regarding this issue. Chairman Kardaseski asked Mr. Merrill if he and the Assessor had come to an agreement on the assessment for the property being appealed. Mr. Merrill said yes. Chairman Kardaseski stated if the Selectmen agree to the recommendations she will contact Attorney Mayer to advise him the mediation and court hearing can be cancelled. Selectman Maxfield stated he had no problem with it, just that there are other Class VI Roads with no bridges on them. Selectman Bowles stated he had no problem with it as the assessor has been doing a good job going out and walking the property.
- c. The Board reviewed the insurance payment for the damages to the plow truck in the amount of \$2,085.08.
- d. The Board reviewed Attorney Mayer's letter regarding Wellington Properties letter of credit.
- e. The Board agreed to have appointment papers drawn up for Jennifer Daniels and Alison O'Neill to be reappointed to the Loudon Recreation Committee.
- f. The Board reviewed the recommended corrections to three 2005 assessments.
- g. The Board reviewed a copy of the billing from Primex for additional worker's compensation premium due. This increase is mainly due to the additional special event employees.

V. The Board met with Jon Warzocha of Horizon Engineering; Arthur Astarita of RCAP Solutions; Donna Rollins Assistant Secretary for Freedom Hill Cooperative; Peter Bartlett, Vice President of Freedom Hill Cooperative; and Donna Lane, CDBG Consultant.

- a. Ms. Lane stated she was in attendance to discuss the CDBG money available. The next round of available money will be in July. Chairman Kardaseski stated that if there is another grant, there needs to be some funds to cover the time spent by the Town for processing of paperwork. Mr. Warzocha discussed the issue of the failing well, faulty water main and distribution system, and poor water quality, as well as issues with failing septic systems. Mr. Warzocha stated a test well has been dug which shows an adequate water supply; however, the water quality is still an issue and a filtration system will need to be utilized to meet the State's water quality standards. Mr. Astarita stated not only will there be CDBG money applied for but also grants from Rural Development grant/loan combination and the Cooperative is also talking with the NH Community Loan Fund for funding of this project. Mr. Warzocha stated the project would cost approximately 1.5 million

dollars. He stated the CDBG funds would be approximately \$500,000.00 and the remainder would be coming from the Rural Development grant/loan. Discussion ensued regarding adding in a fee for reimbursement to the Town for any time and money incurred for assistance with this project. Ms. Lane stated there is no guarantee the Cooperative will be getting this grant, as it is a competitive grant throughout the entire State. The Board addressed their concerns regarding being responsible for the project. Ms. Lane stated this grant application would be like the last one where the Town agrees to hold the funds and pay out the bills as they come in and that an Engineer will be responsible for the overseeing of this project. Chairman Kardaseski stated the only thing Ms. Lane is asking for at this point is for the Board to agree to hold a public hearing for the grant process. The Board agreed to hold a public hearing for the grant process for a CDBG for Freedom Hill Cooperative. Ms. Lane will provide a public hearing notice to the Office Manager. Discussion ensued regarding holding the public hearing in May. The Board agreed to hold the public hearing on Tuesday, May 24, 2005 at 7:00 PM.

- VI. The Board continued their review of weekly correspondence.
  - a. The Board received a copy of DES's response to the Landfill Post Closure annual report.
  - b. Selectman Maxfield moved to forward past due ambulance account #11313 in the amount of \$390.50 to collection. Seconded by Selectman Bowles. All in favor. Motion carried.
  - c. The Board discussed committee appointments to expire on March 31, 2005. Chairman Kardaseski will contact Recreation Chairman Becky Osgood regarding the Recreation Committee appointments. Selectman Bowles will follow up on the solid Waste/Recycling Committee appointments. Selectman Maxfield will follow up on the Deputy Town Clerk, Deputy Tax Collector, and Emergency Management appointments.
  - d. Chairman Kardaseski stated it was 7:30 PM and Rick Latham was not present for his appointment. Mr. Latham had contacted the office and advised them he might not be able to make his appointment this evening but would contact Chairman Kardaseski with his concerns.
  - e. The Board continued discussing committee appointments.
  
- VII. The Board met with Bill Towle of Cooper Street regarding the sale of his property. Mr. Towle provided the Board with an "offer to sell." Mr. Towle stated he has other people looking at the property but he would like to give the Town first option to buy. Chairman Kardaseski stated Town Counsel is looking into this issue to see if there is sufficient cause for a special town meeting.

VIII. Roy Merrill was recognized from the audience. Mr. Merrill asked in lieu of a road bond, how would the Town collect on a letter of credit if a developer sells house lots on an undeveloped road then defaults on building the road to Town standards. Chairman Kardaseski stated there is a letter attached to the letter of credit and Attorney Mayer feels the Town should use this letter of credit as a format in the future as it ensures the letter of credit will not expire. The bank is responsible for keeping track of all improvements to the road. Selectman Bowles stated it seemed this letter of credit was more of a guarantee than some of the road bonds already in place.

Selectman Bowles moved to adjourn at 8:17 PM. Seconded by Selectman Maxfield. All in favor. Meeting adjourned.

THE LOUDON BOARD OF SELECTMEN

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Deborah A. Kardaseski, Chairman

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Dustin J. Bowles, Selectman

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Roger A. Maxfield, Selectman