

## Selectmen's Meeting Minutes

Tuesday, February 26, 2008

**Present: Selectman Maxfield and Bowles. Selectman Ives is not present.**  
**Also present: Police Chief, Code Enforcement/Compliance Officer Bob Fiske, Transfer Station Manager Steve Bennett, and J. O. Cate Memorial Van Committee members Bob Ordway, Barbara Cameron, and David Nicholson.**

Chairman Maxfield called the meeting to order at 6:30 PM.

- I. Chairman Maxfield stated that the Selectmen's Meeting Minutes of Tuesday, February 19, 2008 will not be signed this evening as he was not present at that meeting and Selectman Ives is not present this evening. The Minutes will be approved at next week's meeting.
- II. The Board met with Police Chief, Code Enforcement/Compliance Officer Bob Fiske.
  - a. Chairman Maxfield stated for the record that one pistol permit was submitted for signature and approval.
  - b. Selectman Bowles moved to appoint Brian M. Martel to the position of fulltime Patrolman for the Town of Loudon effective February 26, 2008. Seconded by Chairman Maxfield. Majority vote in favor. Motion carried.
  - c. Mr. Fiske discussed the VOA Seniors Building relative to the DES letters and the 5,000 gallon water supply. He stated that he has spoken with someone from J. H. Spain and Associates and it appears that there will be an additional 5,000 gallon tank installed.
- III. The Board met with J. O. Cate Memorial Van Committee members Bob Ordway, Barbara Cameron, and David Nicholson and Transfer Station Manager Steve Bennett to discuss the Cate Van building.
  - a. Selectman Bowles discussed the process at the Transfer Station relative to the locked gate and parking issues. He advised the Cate Van members that it is very important that they leave the gate the way they find it as it could affect the schedule and routine at the Transfer Station. Discussion ensued regarding having a combination lock for the gate for the Cate Van members. Selectman Bowles stated that Harry O Electrical has been in to wire in the garage door and the overhead door company has been called so they will be in to adjust the door and set the code. Discussion ensued regarding the door opener, keypad, and Knox Box. Mr. Ordway asked if the building was ready for the van. Selectman Bowles said yes, and as soon as the overhead door company was able to, the keypad would be set and the door

adjusted if needed. Barbara Cameron stated that there are thirteen people who assist with the Cate Van. Selectman Bowles said that with the combination lock and the keypad on the building, there will not be a need to have thirteen keys made up. He also advised Ms. Cameron that the drivers cannot be parking around the wraparound at the salt shed. Mr. Ordway asked who would be getting the combination lock. Selectman Bowles stated that the combination lock would be obtained for the Cate Van Committee and Steve Bennett would be getting together with the Committee members to show them how to work the gate. Ms. Cameron thanked the Board for their work on getting the building up.

- IV. The Board began their review of weekly correspondence.
- a. The Board received copies of a memo from Office Manager Jean Lee regarding Personnel Policy questions.
  - b. The Board received copies of the expenditure report for review.
  - c. The Board received copies of the Equalization Ratio Report from DRA for review.
  - d. The Board received draft copies of the scholarship applications for review and update. Chairman Maxfield stated that the scholarships will now be known as The Town of Loudon Arthur E. McNeil and Raymond C. Cummings Memorial Scholarship and the town will be getting \$200,000.00 annually, forever, for scholarships.
  - e. The Board received copies of an e-mail from DOT with last September NHIS Meeting Minutes.
  - f. The Board received copies of correspondence sent to property owners on Greenview Drive for review. Mr. Fiske asked if there was anything that he needed to be aware of. Chairman Maxfield stated he felt the information was just letting the abutters know of the safety issues on the road and that it touches on the option of looking at opening Voted Road as an improved Class V Road.
  - g. The Board received copies of the February Draft Planning Board Minutes for review.
  - h. The Board received copies of the NHMA Legislative Bulletin #10 for review.
  - i. The Board received information from the Local Government Center regarding the NH Public Radio website.
  - j. The Board received notice that the Merrimack Valley School District Annual Meeting has been rescheduled to Wednesday, March 12, 2008 at the High School.
  - k. Discussion ensued regarding having the second session of Town Meeting at the Elementary School Gym on Saturday, March 15, 2008.
  - l. John Plummer asked about the Highway Department budget relative to the overtime line. Chairman Maxfield stated that the overtime line is over expended by \$700.00 at this time. Discussion ensued regarding the budget.

Selectman Bowles moved to adjourn the meeting at 7:25 PM. Seconded by Chairman Maxfield. Majority vote in favor. Meeting adjourned.

THE LOUDON BOARD OF SELECTMEN

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Roger A. Maxfield, Chairman

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Steven R. Ives, Selectman

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Dustin J. Bowles, Selectman