

Selectmen's Meeting Minutes

Tuesday, February 24, 2004

Present: Selectman Buttrick, Maxfield, and Kardaseski.

Chairman Buttrick called the meeting to order at 6:30 PM.

- I. The Board met with Police Chief, Code Enforcement/Compliance Officer Bob Fiske.
 - a. Mr. Fiske provided the Board with the increased rates from the SPCA contract. Discussion ensued. Selectman Maxfield moved to enter into the contract with Concord Merrimack County SPCA for the stray dog and domestic animal contract, the fees as follows: \$60.00 for incoming dog, \$150.00 per animal for rabies quarantine, plus the cost of veterinarian check to clear the animal, \$30.00 for incoming cat, \$30.00 for any other incoming animal, \$60.00 for incoming fee and \$15.00 per day for any animal held in protective while waiting trial or resolution. Seconded by Selectman Kardaseski. Discussion ensued regarding the issue of the dogs being unlicensed and therefore the cost is placed on the Town. All in favor. Motion carried.
 - b. Discussion ensued regarding the police coverage at NHIS during race events and the meeting scheduled with Gary Bahre of NHIS to discuss this issue.
- II. The Board met with David Rice of the Highway Department.
 - a. Mr. Rice stated that the Highway Crew started trimming along roadsides that will be ditched in the Spring.
 - b. Discussion ensued regarding the status of the grader. Mr. Rice will contact Greg Fillmore regarding this issue.
- III. The Board met with Fire Chief Jeff Burr.
 - a. Chief Burr discussed the Homeland Security grant relative to the acquisition of the radios.
 - b. Selectman Maxfield discussed an issue regarding home and daycare inspections. Discussion ensued.
- IV. The Board began their review of weekly correspondence.
 - a. The Board and Bob Fiske discussed ongoing litigation. Selectman Kardaseski will contact Greg Bowen.
 - b. Selectman Kardaseski moved to authorize the Chairman to sign the NH Fire EMS Radio Inoperability Project forms. Seconded by Selectman Maxfield.

All in favor. Motion carried. Chairman Buttrick inquired what the value of the radio equipment was. Chief Burr stated that he did not know the exact value as the equipment was purchased in mass quantity.

- V. Chairman Buttrick opened the public hearing for the proposed feasibility application for up to \$12,000.00 Community Development Block Grant funds on behalf of Freedom Hill Cooperative.
- a. Donna Lane from Community Development Block Grant (CDBG) explained the criteria used for CDBG funds and stated that the request for \$12,000 CDGB would be for the purpose of looking for alternative water supply sources for Freedom Hill Cooperative.
 - b. Selectman Maxfield stated that the Board was happy to assist Freedom Hill Cooperative with this project.
 - c. Tim Landry inquired if this was Pine Ridge Estates. He was told that, yes, this is Pine Ridge Estates; however, it is known as Freedom Hill Cooperative.
 - d. Tom McCue stated that the LEDC was pleased to see the Town working with these organizations and taking advantage of the grants.

Chairman Buttrick closed the public hearing.

- VI. Chairman Buttrick opened the public hearing on the Housing and Community Development required plan for Freedom Hill Cooperative.
- a. Donna Lane explained that in order to apply for CDBG funds, a municipality must have a Housing and Community Development plan and that many Towns have this as part of their Master Plan. She provided the Board with a copy of a generic plan and discussed the items that are addressed in this plan. Ms. Lane stated that the section regarding minimizing the involuntary displacement of households from the neighborhoods must be included in the plan. She stated that the Town could change the wording of this document to suit the Town's needs. Selectman Maxfield inquired if this document had to be adopted in order for the grant to move forward. Ms. Lane said that if it was not already included in the Master Plan, it did need to be adopted, but that if it was included in the Master Plan, no, it did not. Chairman Buttrick stated he did not want there to be any conflict with the Master Plan but felt that the Board could adopt the document and make changes to it at a later date. Tom McCue stated that if the Board adopted this plan it would not be in conflict with the Master Plan and would not commit the Town to anything. Selectman Maxfield stated that he wanted to take some time and review the documents, as he did not feel comfortable with having this placed in front of him and not having the time to review it. It was mentioned that all documents had been received mid-January for review.

Chairman Buttrick closed the public hearing.

- VII. Chairman Buttrick opened the public hearing for Residential Antidisplacement and Relocation Assistance.
- a. Ms. Lane explained that in order for grants to be available this Residential Antidisplacement and Relocation Assistance portion must be adopted by the

- Town for each CDBG grant. If there were to be a situation where displacement or relocation occurs, the money to cover these expenses would be included in the CDBG grant would not be the responsibility of the Town.
- b. Discussion ensued regarding the concerns the Board had regarding the Town's liability. Tom McCue stated that the area which this grant is being applied for is the vacant land recently purchased by Freedom Hill Cooperative for the purpose of new wells.
 - c. Discussion ensued regarding the current water supply and the need to find alternative sources. Mr. Astarida stated that, although the current water supply tests have fallen within the allowable levels, the State regulations are due to change in 2006 which will lower the allowable levels of certain contaminants putting Freedom Hill Cooperative's water supply in danger of violation. He said the residents of Freedom Hill Co-op are taking a proactive approach by applying for these grants.

Chairman Buttrick closed the public hearing.

VIII. Chairman Buttrick resumed the Selectmen's Meeting.

- a. Selectman Maxfield moved to adopt the Housing and Community Development plan on February 24, 2004. Seconded by Selectman Kardaseski. All in favor. Motion carried.
- b. Selectman Kardaseski moved to adopt the Residential Antidisplacement and Relocation Assistance plan. Seconded by Selectman Maxfield. Selectman Maxfield discussed this adoption relative to the feasibility study money. All in favor. Motion carried.
- c. Selectman Maxfield moved to approve the submittal of the application and authorize the Chairman to sign and submit the application and upon the approval of the CDBG application, authorize the Chairman to execute any documents that may be necessary to effectuate the CDBG contract. Seconded by Selectman Kardaseski. All in favor. Motion carried.

IX. Chairman Buttrick opened the public hearing for the petition warrant article, which reads: Are you in favor of increasing the Board of Selectmen to 5 members? (By petition).

- a. Chairman Buttrick inquired if anyone of the petitioners was in attendance to speak for this petitioned article. No one came forward. Selectman Maxfield stated that he wondered if the people who brought the petition forward had done any research or analysis of the 98 Towns in NH equal to Loudon's population with 5 Selectmen. He discussed the fact that most Towns the size of Loudon have 3 Selectmen and said he would have liked to hear the reasoning behind the petition. Selectman Maxfield stated that, because this was a petitioned warrant article with 25+ signatures of registered voters, it must be placed on the warrant. However, this petitioned article must be placed on the ballot and will be voted on during the Tuesday, March 9th portion of Town Meeting, which is held at the Town Hall. There will be no further public discussion on this article. He also discussed Town Managers as well as the status of other Towns in NH.

- b. Tom McCue discussed his concerns with changing the number of Selectmen to 5.
- c. Chairman Buttrick stated, that although there are times where the Selectmen disagree, they can generally come to an agreement on each situation and are able to make a decision.

Chairman Buttrick closed the public hearing.

- X. The Board continued their review of weekly correspondence.
 - a. Selectman Kardaseski moved to approve the Selectmen's Meeting Minutes of Tuesday, February 17, 2004 as presented. Seconded by Selectman Maxfield. All in favor. Motion carried.
 - b. The Board discussed the issue of the assessing contract relative to pick-ups and new construction. Discussion ensued regarding the equalization ratio.
 - c. The Board agreed to close the Selectmen's Office on Tuesday, March 9, 2004 due to the election.
 - d. Selectman Maxfield moved to abate to Heffron Materials current use lien release request in the amount of \$11,361.00. Seconded by Selectman Kardaseski. Majority vote in favor. Motion carried. Chairman Buttrick abstained.
 - e. The Board discussed a letter received regarding the milfoil issue at Rocky Pond. The proposed project had been figured with partial State funding. However, the State has said there are no funds for this project and the new request for Loudon's share is \$1,700.00. The Selectmen had previously agreed to pay the \$450.00 and this is what was budgeted. Discussion ensued. Selectman Kardaseski and Chairman Buttrick stated they felt that the Town should pay the \$450.00 that was budgeted. The Board will take this under advisement at this time.
 - f. Chairman Buttrick discussed the issue with the Conservation Commission not giving the departments and boards adequate notice if they find violations in Town. He stated that an application was before the Planning Board and the applicant was notified of these violations just before the meeting, not giving him enough time to research or correct the problems. Chairman Buttrick also stated that there have recently been a lot of changes in the Conservation Commission and that maybe this will all be worked out. Dustin Bowles stated that he understood that there was some discussion with former Conservation Commission Chairman Art Monty with the applicant back some time in the Summer. Discussion ensued regarding the issue of building roads, current use, and the Planning Board now being responsible for road construction.
 - g. Selectman Kardaseski moved to forward past due ambulance bills account #22798 in the amount of \$572.00, #24479 in the amount of \$388.00, and #25274 in the amount of \$680.00 to collections. Seconded by Selectman Maxfield. All in favor. Motion carried.
 - h. The Board discussed the proposed Town Office Building. Selectman Kardaseski stated that if the Board wanted to discuss this issue, then it should be done in executive session, as the negotiations are not public information at this time due to not having any money to make offers to the landowners.

Discussion ensued regarding the location, what should be disclosed to the Selectmen, and what should remain confidential at this point.

Selectman Maxfield moved to adjourn at 8:52 PM. Seconded by Selectman Kardaseski. All in favor. Meeting adjourned.

THE LOUDON BOARD OF SELECTMEN

C. R. Buttrick, Chairman

Roger A. Maxfield, Selectman

Deborah A. Kardaseski, Selectman