

## Selectmen's Meeting Minutes

Tuesday, February 19, 2008

**Present: Selectman Ives and Bowles. Chairman Maxfield was not present.  
Also present: Fire Chief Jeff Burr and Transfer Station Manager Steve Bennett.**

Selectman Ives called the meeting to order at 6:30 PM.

- I. Selectman Bowles moved to approve the Selectmen's Meeting Minutes of Tuesday, February 12, 2008 as presented. Seconded by Selectman Ives. Majority vote in favor. Motion carried.
- II. The Board met with Transfer Station Manager Steve Bennett to discuss Single Stream Recycling.
  - a. Mr. Bennett explained that the Co-op has done a cost analysis study on various size towns, and Loudon was included in the study. He stated that there are two options; one is to purchase an additional compactor and utilize roll-off containers and haul them to the facility or two, utilize the compactor that is currently in place with the existing trailer. Mr. Bennett said that the Town of Gilmanton has purchased an additional compactor and that the cost was about half of what was originally projected. He said that he expects to get additional results of the study sometime in May. Selectman Ives asked if the consensus was that more people would recycle if they did not have to separate all of their recyclables. Mr. Bennett said yes. He said the biggest financial advantage of this type of recycling is the volume that can be recycled. Mr. Bennett said that if the single stream recycling goes in effect the recyclables from the Co-op towns as well as additional towns and cities would be combined to keep the costs down. He said that another advantage would be that by not having to separate the recyclables more people may be willing to participate. Mr. Bennett advised the Board that the research estimates Loudon could double their recyclable revenues within the second year. Selectman Ives asked if it would be mandatory for towns in the Co-op to participate in the single stream recycling if the Co-op decides to move forward with it. Mr. Bennett said the Co-op has stated that it is not mandatory, and that if a town wanted to join at a later date then they could without any type of penalty. He said that Loudon does well with recycling and discussed the revenues generated. Mr. Bennett went on to say that the cost associated with recycling and the revenue generated is something for the town's to think about. He said that even with the single stream recycling there would still be a need for a Transfer Station Attendant to oversee the process, but it would not take as much time and there

would not be as much of a need for storage. Mr. Bennett advised the Board that if the town chooses to participate, all the recyclables would need to be sent to the Co-op. He said there are facilities of this type in Vermont and Maine, but that New Hampshire does not currently have a facility of this nature.

III. The Board met with Fire Chief Jeff Burr.

- a. Chief Burr advised the Board that he has contacted DES regarding the VOA water tank and spoke with Bernie Lucy, Senior Engineer for DES. He stated that he has received a letter from Mr. Lucy with comments regarding the domestic water source tank for fire suppression. Chief Burr read the letter for those present. He stated it does not appear that DES supports utilizing the domestic water source even with the backflow device; that they want to see a separate storage tank. Chief Burr also read a letter from DES to VOA stating that the public water supply has not yet been approved by DES and that a field inspection is needed prior to occupancy of the facility. Selectman Ives asked for copies of the letters so that they can be forwarded to Bob Fiske. He said that the letter from DES does not come out and say no, that they cannot utilize the 5,000 gallon water tank, but it appears that DES will not approve it if it happens. Discussion ensued regarding the need for inspections. Selectman Ives said that if the water supply approvals are not in place then the Certificate of Occupancy cannot be issued. Chief Burr stated this project falls under the "Public Water Supply" as it supplies more than 25 units. Selectman Ives stated he feels that at this point the cistern issue is lost. He said he does not see how the Town can push this issue as it appears to have fallen through the cracks during the approval process. Selectman Bowles said he felt it was ridiculous that this issue has come about because someone did not send an e-mail to the correct e-mail address and never followed-up with a phone call or any inquiry. He said he does not feel the Town should be approving anything until such time as all DES approvals have been received. Chief Burr said that he has not been contacted for inspection of the alarm system or the sprinkler system yet and he is not planning on chasing VOA regarding these issues. The Board agreed that they would forward copies of the letters to Bob Fiske.
- b. Chief Burr advised the Board that the roof at Station #2 has been cleared of the snow and the Cate Van can go back in to the building. He said he had advised someone from the Cate Van Committee that the heat is on at their new building for the Van and that they could park there if they wanted. Selectman Bowles stated he had contacted Harry O Electric regarding the outlet that needs to be moved for the overhead door. He said the door can be opened manually at this point. Selectman Bowles said he will be getting keys for the door and agreed that they can move in to the building. Discussion ensued regarding a Knox Box and the need to setup some ground rules for the gate. Chief

Burr stated that he was able to obtain a desk and a couple of chairs so the Cate Van Committee members could use them for their office work.

- c. Selectman Ives discussed the Homeland Security Base Station Radio grant relative to Emergency Management Director Sigrid Little's inquiry of who should be present during the installation of the radio. He stated there is a requirement that a Town Official must be present during the installation and must sign the memorandum of understanding upon completion of the installation by the authorized official. Selectman Ives stated that the grant for this Base Station Radio is specific to Emergency Management use only, and stated that it is not for use other than Emergency Management issues. Discussion ensued regarding the radio system at Station #2 as well as the permanent location of the grant radio relative to the EOC. Chief Burr discussed some possible changes for Station #2 relative to an Incident Command Center. It was discussed that the Village Station is Loudon's EOC so the grant radio would need to be installed there. The Board agreed that Mrs. Little would be the person to sign off on the grant once the radio is installed. Chief Burr discussed the problems with having the Village Station as the EOC. Selectman Ives will contact Mrs. Little to advise her that she should be the one to be present during the installation.

- IV. The Board began their review of weekly correspondence.
  - a. The Board received a copy of the color proof of the Town Report cover for review and approval. Selectman Ives stated he had one change to the cover. He wanted to have the words "Town of" centered over "Loudon NH".
  - b. The Board received information from DOT regarding an informational meeting on February 27, 2008 to review the repaving of Route 106 from Asby Road north 7.7 miles.
  - c. The Board received notice from Central NH Regional Planning Commission regarding the 10-year Transportation Plan comment period and public hearings.
  - d. The Board received copies of a training certificate for Jeff Burr.
  - e. The Board received correspondence from DES regarding the SDS application.
  - f. The Board received copies of ESMI compliance reports from November, December, and January for review.
  - g. The Board received the NHMA Legislative Bulletin #9.
  - h. The Board received a notice from Primex on Snow Plowing Safety.
  - i. The Board received copies of the news release from Councilor Shea.
  - j. The Board received copies of a notice from DES on training workshops for Auto Salvage Yards.
  - k. The Board received notices of trainings for highway safety issues.
  - l. The Board received the Road Scholar directory for review.

Selectman Bowles moved to adjourn the meeting at 7:38 PM. Seconded by Selectman Ives. Majority vote in favor. Meeting adjourned.

THE LOUDON BOARD OF SELECTMEN

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Roger A. Maxfield, Chairman

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Steven R. Ives, Selectman

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Dustin J. Bowles, Selectman