

Selectmen's Meeting Minutes

Tuesday, February 15, 2005

**Present: Selectman Maxfield and Bowles. Selectman Kardaseski is not present.
Also present: Tom Dow, Planning Board Vice-Chairman, and Fire Chief Jeff Burr.**

Chairman Maxfield called the meeting to order at 6:30 PM.

- I. Chairman Maxfield advised those present the Selectmen would not be approving the Selectmen's Meeting Minutes of Tuesday, February 8, 2005 as Selectman Bowles was not in attendance at that meeting and Selectman Kardaseski is not at tonight's meeting. He stated they would be draft minutes until next week's meeting.
- II. Chairman Maxfield opened the Board of Permit.
 - a. The only item on the agenda for Board of Permit was a memo from Planning/Zoning Secretary Tammy Davis regarding a letter of credit for Wellington Properties. Mr. Dow stated he felt this issue was between the applicant and the Planning Board. Selectman Bowles discussed the fact that there are no building permits available until 2007. Discussion ensued regarding if a building permit had been obtained for the front lot and what requirements had been placed regarding the road for the additional lots in back. Chairman Maxfield stated the bond must be continually renewed until the road is complete which could take a number of years. The Board agreed to advise Mrs. Davis to contact Mr. Dan Aversa and have him meet with the Planning Board to discuss his intentions for building the road, as well as the length of time he expects it to take to be completed. The information from that meeting will determine how long the bond will need to be in place.

Chairman Maxfield closed the Board of Permit and resumed the Selectmen's Meeting.

- III. The Board met with Fire Chief Jeff Burr.
 - a. Chief Burr presented the Board with a letter to Attorney Bart Mayer dated February 14, 2005 regarding the insulation problems at the Safety Building.

- IV. The Board began their review of weekly correspondence.
- a. The Board received a copy of a letter from Bob Fiske to Richard and Laura Vincent regarding a fence issue.
 - b. The Board reviewed a letter to DES from Robert Saunders. DES has determined the water sampling is not sufficient and two additional wells will need to be installed. Selectman Bowles moved to allow the Louis Berger Group to oversee and move forward with the drilling of the two test wells at the Landfill for the purpose of testing the nitrates at the septage lagoons for \$2,100.00 and an additional \$600.00 for the Engineer to oversee the drilling of the wells, with the money to come out of Landfill testing account #01-41310-000-002. Seconded by Selectman Maxfield. All in favor. Motion carried.
 - c. Chairman Maxfield stated the answer to Tom McCue's question regarding the wording of the Warrant Article for elderly exemption is that a person cannot qualify for both Title II and Title XVI, they are only entitled to which ever one is higher.
- V. The Board met with Wendy Dumas, Public Health Network Coordinator of Concord Hospital.
- a. Ms. Dumas explained Concord Hospital has obtained a contract through the State of NH and is working on setting up a Regional collaboration of Local Health Care Agencies, Social Service Agencies, and Towns to put together a Health Care Network to address public health issues and emergency preparedness. Ms. Dumas stated, since there are not many health care departments in the State, this program has been set up to address the issues collaboratively. The money for this program comes from grants through the Center for Disease Control and the Homeland Security Department. She explained there are three issues that need to be achieved to fulfill the contract. The first is to conduct a Public Health Assessment to see where things stand at this time. This would be a region-wide assessment. The assessment asks questions such as: "Do you currently have a plan setup to respond to emergencies? Do you have plans to monitor infectious diseases in your community? Do you have systems set up to create policies surrounding these issues?" Ms. Dumas explained after the assessment is finished it would show where there are gaps and strengths. She explained if Towns/Cities/States do not update their Emergency Response Plans they would not be eligible for Federal and State money for Homeland Security. Ms. Dumas explained Concord Hospital was required to produce a small pox vaccination plan for their region two years ago. They would like to use the same plan and expand it to encompass other issues such as hepatitis and the flu, which are more likely to happen than small pox. Ms. Dumas stated Concord Hospital Region encompasses 25 towns; however, they would like to start out slow with 4 – 5 towns to begin this project. Currently Concord, Bow, Pembroke, Hopkinton, and Hillsborough

have agreed to participate in this program. Ms. Dumas stated some of the benefits for participating in this program are: Assistance with development of Emergency Response Plans, expert resources for technical assistance, an emergency response directory, and assistance with conducting training exercises and getting funding for these trainings, and improving organizational community collaboration and communication. Ms. Dumas stated what she would be looking for from the Town would be a representative from the Town to serve on the steering committee, to attend quarterly meetings, and to do some of the assessment and public health improvement plan. She also stated she would like to have a Selectman, Fire and Police Department representative meet for their portion of the assessment. Ms. Dumas stated currently Concord Hospital, Concord Regional Visiting Nurses Association, American Red Cross, etc. have joined with this program. Ms. Dumas stated she would like one person consistently and would need a few other individuals as the project progresses. Chairman Maxfield stated for the record that Fire Chief Jeff Burr has agreed to be the representative for Loudon. Discussion ensued regarding possibly having the Hazard Mitigation Plan Committee members work with this project also.

- VI. The Board continued their review of weekly correspondence.
 - a. The Board received two recommendations for current use penalties from the assessor. Selectman Bowles stated he had some questions regarding the land use change tax calculations and will meet with the assessor to review the assessment. Chairman Maxfield stated the Board agreed with the assessors' recommendation to assess the current use penalty for the Bowie-Hemphill property and will review the 106 Parking, LLC property with the assessor.
 - b. The Board reviewed a letter from Scotch Pine Properties regarding the removal of a trailer from the mobile home park. The Board stated a copy of this letter should be forwarded to Bob Fiske at the Code Enforcement Office. The Board discussed the procedures in place for the removal of a mobile home, as well as who is responsible for paying the taxes on this property.
 - c. Selectman Bowles moved to forward past due ambulance account #28290 for \$422.00, #28291 for \$416.00, #28169 for \$356.50 and #1060 for \$356.50 to collections. Seconded by Selectman Maxfield. All in favor. Motion carried.
 - d. The Board received the post closure monitoring report from the Louis Berger Group for the Loudon Landfill.
 - e. Chairman Maxfield stated for the record the Warrant for 2005 Annual Town Meeting has been signed.

Selectman Bowles moved to adjourn at 7:57 PM. Seconded by Selectman Maxfield. All in favor. Meeting adjourned.

THE LOUDON BOARD OF SELECTMEN

Roger A. Maxfield, Chairman

Deborah A. Kardaseski, Selectman

Dustin J. Bowles, Selectman