

**SELECTMEN'S MEETING MINUTES  
TUESDAY, FEBRUARY 2, 2010**

**PRESENT: Selectmen Bowles, Maxfield, and Ives. Also present Road Agent David Rice, Fire Chief Jeff Burr, and Planning/Zoning Administrative Assistant Donna White.**

Chairman Bowles called the meeting to order at 6:30 P.M.

- I. Selectman Maxfield moved to approve the Selectmen's Meeting Minutes of Tuesday, January 26, 2010 as presented. Second by Selectman Ives. All in favor. Motion carried.
- II. Chairman Bowles stated for the record two pistol permits were approved for signature.
- III. The Board met with Planning/Zoning Administrative Assistant Donna White.
  - a. Donna said she wanted to discuss her Tuesday hours with the Selectmen. She said she would like to change her hours to 8:00 A.M. to 7:00 P.M. instead of taking the two hour break between 4:00 and 6:00 P.M. She said she rarely has anyone coming into the office during the later evening hours and this would still allow the office to be open late one night per week. The Board gave their approval for this change and asked that Donna post the change and put an article in *The Ledger* so the residents will be aware.
- IV. The Board met with Road Agent David Rice.
  - a. Mr. Rice said things have been going pretty well, with few breakdowns. He said the exception was at the Town Office parking lot where the spreader didn't shut off. He said he will do some clean-up of the excess salt.
  - b. Mr. Rice provided a breakdown of the uniform rental costs he has been working on. Mr. Rice said he had received notification of an increase in uniform costs so he approached the company to negotiate a better price. He said the initial cost to provide uniforms for two hires this past year is what caused his budget to go over. Selectman Ives asked how the uniforms hold up. Mr. Rice said they wear well and if the uniform wears out, the company replaces them at no additional cost. Mr. Rice asked if the Selectmen wanted to sign the contract or if they want him to sign it. Selectman Maxfield asked who signed it before. Mr. Rice said the Road Agent. The Board authorized Mr. Rice to sign the contract. Chairman Bowles questioned the math but on final review, it was confirmed there was enough appropriated to cover this cost.
  - c. Mr. Rice advised the Board during the heavy rains there was a wash out of a ditch on Upper City Road. He said he had contracted with Mike LaBonte to get some fill up there. He said he hasn't received a bill from Mike yet but wanted the Board to know what had taken place. Discussion ensued on a water problem at the end of School Street. Mr. Rice said he will plan to work on this issue in the spring. Selectman Ives asked about Country Hill Road. Mr. Rice said he had spoken with the property owner. He said the piece under the driveway is freezing up, and technically is not the town's problem. Mr. Rice said he plans on doing more work in the spring to rectify this situation.

- V. The Board met with Fire Chief Jeff Burr.
- a. Chief Burr said he wanted to address the minutes from January 19 and the discussion of revenues for the fire department. He reviewed other line items that have small amounts and he would like to see the income generated from the Fire Department specified. The Board said they will check into this.
  - b. Chief Burr said he attended a meeting at Department of Safety with Chief Fiske and the Commissioner of Safety. Selectman Ives asked if those present were receptive to the discussions. Chief Burr said there has to be review and homework done to reach a solution. Chairman Bowles said he had spoken with Governor Lynch and requested these discussions take place during the winter to be prepared for the racing season. Governor Lynch created a task force to address these issues.
  - c. Chairman Bowles asked Chief Burr about the memo regarding pending items on surplus equipment and the town safe at the safety building. Chief Burr has asked about shipping surplus equipment, which can no longer be used by the town, to third world countries. The Board concurred Chief Burr can pursue this issue. Chairman Bowles said as far as the safe goes, as soon as winter is over it will be moved. He said the Board needs to find a place to put it.
  - d. Chief Burr said the hydrant at the dam in the Village is frozen and is not operational. He said he will investigate how this can be fixed.
- VI. Selectman Ives moved to appoint Christopher N. Elphick as a part-time patrolman for the Town of Loudon effective February 2, 2010. Second by Selectman Maxfield. All in favor. Motion carried.
- VII. Chief Burr said he had one more thing to bring to the Board's attention. During the fire alarm activation last week at the Community Building it was noted the insulation in the utility room is in disrepair and needs to be replaced to keep the pipes from freezing. Chairman Bowles said he will follow up on this.
- VIII. The Board began their review of weekly correspondence.
- a. Chairman Bowles noted receipt of the cover for the town report and two additional articles for approval. The articles are for the Old Home Day Committee and the Agricultural Commission report. The Board concurred the articles looked good. Selectman Ives said he likes to see articles that are informative and positive.
  - b. The Board received the approvals from Department of Revenue Administration and Attorney Bart Mayer on the wording for the Warrant Articles.
  - c. The Board received correspondence from Michael Harris.
  - d. The Board received an email from The Louis Berger Group with regards to providing a file to Department of Environmental Services of photos taken of the Wiggins Road project. Ms. Houston is just informing the Board of this request in case they have objections.
  - e. The Board received information from Stoney Ridge Environmental on services they provide. This will be kept on file for future use.
  - f. The Board received past due ambulance bills for review. Selectman Ives moved to forward the following past due ambulance bills to collection, Account #44285 in the amount of \$605.10 and Account # 10232 in the

amount of \$485.10. Second by Selectman Maxfield. All in favor. Motion carried.

- g. The Board received the January 28 ZBA minutes for review.
- h. The Board received the December property transfers for review.
- i. The Board noted receipt of the NHMA Legislative Bulletin #6 for review.

Selectman Ives moved to adjourn at 7:35 P.M. Second by Selectman Maxfield. All in favor. Motion carried.

#### LOUDON BOARD OF SELECTMEN

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Dustin J. Bowles, *Chairman*

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Roger A. Maxfield, Selectman

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Steven R. Ives, Selectman