

Selectmen's Meeting Minutes

Tuesday, January 29, 2008

Present: Selectman Maxfield, Ives, and Bowles.

Also present: Road Agent David Rice.

Chairman Maxfield called the meeting to order at 6:30 PM.

- I. Selectman Ives discussed the Selectmen's Meeting Minutes of Tuesday, January 22, 2008 with the change to the Planning Board section on page 5 relative to the Planning Board Chairman salary line which states "Planning Board Salaries line is up \$800.00 due to the Chairman of the Planning Board getting an \$800.00 increase." Selectman Ives stated this line is up \$800.00 to allow for salary increases and that the Planning Board Chairman will receive a total of \$800.00 for his yearly salary, not an \$800.00 increase. Selectman Bowles stated both the Planning Board and ZBA Chairmen would be seeing an increase in this year's budget, but that the Planning Board Chairman was not getting an \$800.00 increase. Selectman Ives moved to approve the Selectmen's Meeting Minutes of Tuesday, January 22, 2008 with the adjustment that the Planning Board Chairman will be getting an increase to \$800.00, not of \$800.00. Seconded by Selectman Bowles. All in favor. Motion carried.
- II. Chairman Maxfield stated that one pistol permit was submitted for signature and approval.
- III. The Board met with Road Agent David Rice.
 - a. Mr. Rice stated that the Highway Crew had been screening more sand for use this season.
 - b. Mr. Rice advised the Board that Huckleberry Heating is now a distributor of waste oil heaters and he will be getting a quote for the waste oil burner for the Highway Garage.
 - c. Mr. Rice advised the Board that the compactor at the Transfer Station is going to need quite a lot of work. Discussion ensued regarding the compactor, maintenance that has been done over the years, and the possibility of having to close the Transfer Station for a short period of time if the maintenance project takes longer than 1 or 2 days.
 - d. Selectman Ives asked about the status of salt and sand. Mr. Rice advised the Board that he is over on the salt budget due to the increase in the number of storms. Discussion ensued regarding the salt received this winter.
 - e. Chairman Maxfield discussed the area on School Street near Mary Maynard's property relative to a culvert and drainage issues. Mr. Rice

stated he is not sure that a culvert would address the drainage issue and that Ms. Maynard would possibly lose a portion of her front yard between the ditch and culvert. He said there is a possibility that a cape cod berm could be placed in that area to help alleviate some of the problems.

- IV. The Board began their review of weekly correspondence.
- a. The Board received copies of a memo from Office Manager Jean Lee regarding:
 1. The 43 hours worked before overtime kicks in for the Police Officers. Discussion ensued regarding the interpretation of the Labor Laws relative to the 43 hours worked issue. The Board agreed to revise the PD Regular Wage line to \$333,808.00 to adjust for the 43 hours versus 41.25 hours that this line had been calculated on.
 2. A draft Warrant Article relative to a road grader. Discussion ensued.
 3. A request from the Girl Scouts to sell Girl Scout Cookies at Town Meeting. The Board agreed.
 4. A reminder that Norm Leblond of DRA would be meeting at the Office on Wednesday morning to review the 2008 Assessment Certification information.
 5. The majority of the information for Town Report is ready to be forwarded to the printer. Discussion ensued regarding the photo for the cover of the Town Report.
 - b. The Board received copies of the Budget Report revision #4 for review.
 - c. The Board received copies of the current expenditure report for review.
 - d. The Board received copies of a memo from Planning/Zoning Secretary Donna White regarding clarification of the proposed budget amount for the Planning Board Chairman.
 - e. The Board received copies of the January Highway Block Grant payment in the amount of \$28,950.11.
 - f. The Board received a request for funds to be withdrawn from the Library Collection Maintenance Fund, which has a balance of \$9,071.18 as of 12/31/07. Chairman Maxfield advised Mrs. Lee that she should forward this request to the Trustees of the Trust Funds for processing. Selectman Ives stated that the request is for \$4,337.64.
 - g. The Board received copies of the Capital Area Mutual Aid Fire Compact Annual Report for consideration for inclusion in the Loudon Annual Town Report. The Board will take this under advisement at this time.
 - h. The Board received copies of the January Planning Board Minutes, the Zoning Ordinance Public Hearing Minutes, and the January ZBA Minutes for review.

- i. Selectman Ives moved to forward past due ambulance bills, account #37274 in the amount of \$493.10, account #11680 in the amount of \$581.30, and account #33868 in the amount of \$640.80, account #37799 in the amount of \$561.10, and account #38020 in the amount of \$589.80 to collections. Seconded by Selectman Bowles. All in favor. Motion carried.
- j. The Board received copies of an e-mail from the Recreation Committee looking for volunteers to help with the Winter Carnival on February 23, 2008.
- k. The Board received copies of the NHMA Legislative Bulletin #6.
- l. The Board received copies of a newsletter from Councilor Shea.
- m. Selectman Ives stated that he and Selectman Bowles had attended the Moderators Workshop on Saturday and that one of the points that was stressed was the need to have a pre-meeting with the Moderator, Selectmen, Town Clerk, and Supervisors of the Checklist to go over the plan for the Annual Town Meeting. The Board agreed that this would be beneficial.
- n. The Board agreed that the Capital Area Mutual Aid Fire Compact report would be included in the Annual Report.

Selectman Bowles moved to adjourn the meeting at 7:43 PM. Seconded by Selectman Ives. All in favor. Meeting adjourned.

THE LOUDON BOARD OF SELECTMEN

Roger A. Maxfield, Chairman

Steven R. Ives, Selectman

Dustin J. Bowles, Selectman