

Selectmen's Meeting Minutes

Tuesday, January 6, 2009

Present: Selectmen Ives, Bowles, and Maxfield.

Also present: Road Agent David Rice.

Chairman Ives called the meeting to order at 6:30 PM.

- I. Selectman Maxfield moved to accept the Selectmen's Meeting Minutes of Tuesday, December 16, 2008 as presented. Seconded by Selectman Bowles. All in favor. Motion carried.
- II. The Board met with Road Agent David Rice.
 - a. Mr. Rice stated that the Loader had to be repaired due to a leak.
 - b. Chairman Ives asked about sand, salt, and fuel usage. Mr. Rice said that the Highway Crew was doing what they could to conserve. He said that most of the storms have been ice storms and they have had to use the sand and salt.
 - c. Mr. Rice provided the Board with a list of roads ranked in order of condition. Mr. Rice stated that the high traffic roads may need to be adjusted on the list due to their increased maintenance. Selectman Maxfield asked Mr. Rice to get cost estimates for the roads that are listed as top priority for repair. He stated that the Selectmen need to be moving forward with repairing the roads. Discussion ensued regarding the need to look at Hollow Route Road, Lovering Avenue, and Soucook Lane. Mr. Rice will obtain cost estimates for the road repairs and advise the Board of his findings. Selectman Bowles said there has been talk about oiling the roads and shimming the roads in the past and he feels that it needs to be addressed. Discussion ensued regarding oiling and shimming roads. Mr. Rice will also get cost estimates per mile for oiling and shimming.
 - d. Discussion ensued regarding filling the vacancy in the Highway Department.
- III. The Board met with Dan Aversa of Wellington Way Properties regarding his petition for the Selectmen to accept Wellington Lane as a town road.
 - a. Mr. Aversa stated that the pond has been finished and inspected by the Town Engineers. He said that he has completed all of the items required for the Town to take over the road. Mr. Aversa went on to say that the residents on Wellington Lane are anxious to have the Town take over the road due to the school bus issue. Chairman Ives stated that the earliest date for the Public Hearing would be February 3, 2009. Mr. Aversa advised the Board that the retention pond had to be mucked out and taken down eight inches to a foot. He said that volume was the issue. Selectman Maxfield asked about the status of completion of this development. Mr. Aversa said there are fourteen lots, ten have been sold, seven have homes built, and three more have significant work done. Selectman Bowles asked what Mr. Aversa considered to be significant

work. Mr. Aversa said driveways are in, culverts have been installed, and lots are either cleared or being cleared. Chairman Ives asked if Mr. Aversa knew the status of when the three homes would be built. Mr. Aversa said Jerry Laurent is planning on building this summer, Bill Taranovich has advised him that he plans to build in 2010, and there is no projected timeframe for Kukla Brothers Construction. Mr. Aversa said that lot 8 is ready and he has someone showing interest in that lot. Chairman Ives said that he would like to see the development completed. Selectman Bowles said the regulations and ordinances say that the development should be built-out before the town accepts the road. Mr. Aversa stated that he had come to the Board approximately three months ago with the request to have the town take over the road. He said the Boards have done site-walks of the development, punch lists have been drawn up and addressed, and now it seems that there are other requirements being thrown out at the last minute. Selectman Bowles said that there are many parts to the acceptance of a town road, not just the site-walk and punch list. He said that the build-out requirement is part of the town's regulations, which makes it a law. Mr. Aversa asked if there were any roads in town that were accepted before they were completely built-out. Selectman Maxfield moved to accept the petition for the town to take over Wellington Lane as a town road for public hearing to be scheduled for Tuesday, February 3, 2009 at 7:00 PM. Seconded by Selectman Bowles. All in favor. Motion carried. Mr. Aversa asked where he could find the information in the regulations regarding the built-out requirement. Selectman Bowles said it was in either the Planning Regulations or Zoning Ordinance under Road Procedures or Acceptance.

- IV. Chairman Ives stated for the record that four pistol permits were submitted for signature and approval.
- V. The Board began their review of weekly correspondence.
 - a. Chairman Ives stated the Selectmen have received a proposal to replace the boilers at the Town Office Building. He stated that the proposal would replace the two existing boilers with one gas boiler as the current boilers are in dire need of replacement. Selectman Bowles moved to allow Huckleberry Heating Oil to install one new gas boiler in the Town Office Building to replace the two current boilers for a cost of \$5,700.00 which includes removal of old units, installation of new boiler, all new valves, controllers, circulators, piping around the boiler, and venting of the new boiler with the funds to come from the Town Office/Community Building repair line 01-41941-400-430. Seconded by Selectman Maxfield. Chairman Ives stated it would be a Weil Mclain natural gas boiler being installed. All in favor. Motion carried. It was stated that by installing the one new boiler the town would save approximately \$1,500.00 in installation costs.
 - b. Selectman Maxfield moved to authorize the Chairman to sign the 2009 Service Contract between The Network Managers and Trainers and the Town of Loudon for the service level of \$2,500.00 for service and support, with

\$2,000.00 to come from the Selectmen's Office budget and \$500.00 to come from the Tax Collector's budget. Seconded by Selectman Bowles. All in favor. Motion carried.

- c. The Board received copies of a memo from Office Manager Jean Lee regarding:
 - 1. Date for the first budget hearing. The Board agreed it would be set for Tuesday, January 20, 2009 at 7:00 PM.
 - 2. Confirmation of the meeting with the Recreation Committee, Communications Council, and Office Manager Jean Lee to discuss the 2009 – 2010 budget requests on Tuesday, January 13, 2009.
 - 3. The Merrimack Valley School District budget hearing scheduled for Tuesday, January 27, 2009 at 7:00 PM. The Board agreed to postpone their regularly scheduled Selectmen's Meeting from Tuesday, January 27, 2009 to Wednesday, January 28, 2009 at 6:30 PM to allow the Selectmen to attend the School District budget hearing.
 - 4. Confirmation on the location of the second session of Town Meeting. The Board agreed they would like to have the Saturday session of Town Meeting at the Loudon Elementary School again. Chairman Ives will have Office Manager Jean Lee contact MVSD to make arrangements. Chairman Ives stated that the lack of speakers for the Selectmen to hear the audience needed to be addressed.
 - 5. The new soccer fields located at the MVSD property by the Loudon Elementary School and who will be responsible to pay for the porta-potties. The Board stated that they felt LYAA should include this figure in their budget. Chairman Ives will have Office Manager Jean Lee increase the LYAA Budget for the additional porta-potties.
 - 6. Scheduling a second budget hearing. Selectman Maxfield stated a second budget hearing is technically only needed if there are significant changes to the budget from the first hearing. The Board agreed to set a tentative date of Wednesday, February 4, 2009 as the date if the Board feels a second hearing is needed.
 - 7. The budget figure relative to the tipping fee relative to the GAT. Selectman Bowles said that the Board had discussed this issue with Transfer Station Manager Steve Bennett and the figure had been determined.
- d. The Board received copies of the corrected version #2 of the proposed 2009 – 2010 budget for review.
- e. The Board received copies of an e-mail from Recreation Committee Chairman Alicia Grimaldi regarding the tennis court repairs/resurfacing.
- f. The Board received copies of a memo from Engineer Judy Houston regarding the Landfill Post Closure proposal for 2009 – 2010 for budgeting.
- g. The Board received copies of the draft warrant articles for review.
- h. The Board received copies of an e-mail from DRA regarding the establishment and appropriation to Recreation Revolving Fund proposed warrant article.
- i. The Board received a memo regarding the condition of the Community Building following rental of the building and the new cleaning company's

concerns. The Board agreed to amend the Town of Loudon Facilities Rental Agreement and Fee Schedule to read “Kitchen and Bathrooms need to be left clean and orderly” and “that all trash is to be removed from the building”.

- j. The Board received a memo from Bob Fiske regarding the Evacuation Planning meeting scheduled for January 22, 2009.
- k. The Board received a memo from Bob Fiske regarding impact fees.
- l. The Board received copies of a letter from Dr. David Nagel on the perambulation of Loudon/Gilmanton town line. Selectman Maxfield moved to accept and sign the updated 2008 perambulation report performed by Dr. David Nagel, his wife Mary Nagel, Selectman Maxfield, and assistance by Roy Merrill, of the town lines between the Town of Loudon and Town of Gilmanton as prepared by Dr. David Nagel and accept the newly marked stones as markers as is. Seconded by Selectman Bowles. All in favor. Motion carried.
- m. The Board received copies of the rooms and meals tax check in the amount of \$228,249.95.
- n. The Board received copies of a letter from the Natural Resources Conservation Service regarding Herron Hill Farm conservation easement for review.
- o. The Board received a request from Lexis Nexis regarding continuing to purchase bound NH RSA books. The Board agreed that the updates could be viewed online and decided against the \$228.00 purchase.
- p. The Board received copies of an e-mail from NHMA regarding the Economic Stimulus Package information for Capital Improvement projects.
- q. The Board received copies of the NH Legislative Bulletin #1 for review.
- r. The Board received copies of the November property transfers for review.

Selectman Bowles moved to adjourn the meeting at 7:40 PM. Seconded by Selectman Maxfield. All in favor. Meeting adjourned.

THE LOUDON BOARD OF SELECTMEN

Steven R. Ives, Chairman

Dustin J. Bowles, Selectman

Roger A. Maxfield, Selectman