

Selectmen's Meeting Minutes

Tuesday, January 6, 2004

Present: Selectmen Buttrick, Maxfield, and Kardaseski.

Chairman Buttrick called the meeting to order at 6:30 PM.

I. Chairman Buttrick stated for the record that 2 pistol permits were submitted for signature and approval.

II. The Board began their review of weekly correspondence.

- a. The Board agreed that the Selectmen's Meeting on January 27, 2004 would be cancelled due to the Presidential Primary Election.
- b. Selectman Maxfield discussed the job descriptions that have been added to Bob Fiske's personal services agreement. He asked that the Selectmen review this information and stated that the job descriptions are the only items he is discussing.
- c. The Board reviewed copies of a letter from Bob Fiske to Michael Harris.
- d. Selectman Maxfield moved to abate an inventory penalty in the amount of \$40.00 for Kendall and Kerry Gay on Tax Map #021, Lot #024. Second by Selectman Kardaseski. All in favor. Motion carried.
- e. The Board received a copy of the recorded deed for the Flagg Road turnaround easement from Alvin Davis III.
- f. The Board discussed the survey for handicap accessible polling places from the Secretary of State's Office. Selectman Maxfield will research this information and complete the survey.
- g. The Board reviewed the Law Lecture series booklets from NHMA.
- h. Selectman Kardaseski moved to approve the Selectmen's Meeting Minutes of Tuesday, December 30, 2003 as presented. Second by Selectman Maxfield. All in favor. Motion carried.
- i. Selectman Maxfield moved to approve an inspection station extension permit for Jim and Delena Leonard. Second by Selectman Kardaseski. All in favor. Motion carried.

II. The Board met with Raymond Cummings and Ken Chalifour to discuss Loudon's Postal issues.

- a. Mr. Cummings discussed issues he's had with the Loudon Post Office, as well as a letter written by Miss Erin Kiley regarding issues she's had.

- b. Mr. Chalifour explained the information that he had researched. He stated that Brenda Koch, Manager of Consumer Affairs at the Manchester Post Office, advised him there is a moratorium on building manned post offices. He stated that he has spoken with a gentleman in Connecticut who said the moratorium is no longer in place and that 2005 is when new Postal facilities could begin. Mr. Cummings stated that the fiscal year for the USPS starts October 1, 2004. Mr. Chalifour stated that James Adams is the District Manager in Concord, and the person the Town needs to correspond with. He discussed some of the correspondence sent to and received from the Post Office regarding issues in Loudon. Mr. Chalifour has assessment records of buildings used as Post Offices in surrounding Towns and stated he had gathered information to help the Town move forward with obtaining its own full service Post Office. The Selectmen asked what Mr. Chalifour wanted them to do. Mr. Chalifour stated he felt a letter should be written, authorizing a committee be formed to move forward with this project showing the Town supports this idea. Mr. Cummings suggested that the Selectmen and Planning Board work together on this as it is included as part of Loudon's Master Plan. Mr. Tom McCue stated that the Loudon Economic Development Corporation has been working on this issue for some time and would like to be involved with this committee. Selectman Kardaseski stated that maybe Mr. Chalifour would want to have a petition for residents to sign either at Town Hall during elections or Town Meeting or both. She also stated that he might want to place an article in the *Ledger*. Chairman Buttrick asked if Mr. Chalifour had obtained the specs from the Post Office of what is required for a building. Mr. Chalifour stated that he does have that information available. The Selectmen discussed having other departments involved with this project. The Selectmen asked Mr. Chalifour if he would be willing to head-up the committee. Mr. Chalifour agreed. The Board agreed that Mr. Chalifour should appoint the members to the committee and keep the Selectmen informed. The Board thanked Mr. Chalifour.

- III. The Board continued their review of weekly correspondence.
 - a. The Board reviewed a supplemental Intent to Excavate form.
 - b. The Board reviewed an exemption form for Tax Map #051, Lot #014.
 - c. The Board discussed the Highway Department relative to Mr. Bowen's sick leave. Selectman Kardaseski will continue to monitor this issue.
 - d. Selectman Kardaseski advised the Board that the Building Study Committee is meeting on 01-07-04 at 4:00 PM.
 - e. Selectman Maxfield discussed the Capital Improvements Program. He stated that the committee would be planning projects for fiscal

year 2008 – 2009. Selectman Maxfield stated that he would like to have a meeting on 01-14-04 at 9:00 AM. Mr. McCue discussed the Capital Improvements Program relative to the Impact Fee Schedule and stated that the figures that are determined on the CIP are very important.

Selectman Kardaseski moved to adjourn the meeting at 7:35 PM. Second by Selectman Maxfield. All in favor. Meeting adjourned.

THE LOUDON BOARD OF SELECTMEN

C. R. Buttrick, Chairman

Roger A. Maxfield, Selectman

Deborah A. Kardaseski, Selectman