

**Selectmen's Meeting Minutes**  
**Tuesday, January 04, 2011**

Present: Selectmen Maxfield, Ives, and Bowles. Also present, Road Agent David Rice, Fire Chief Jeff Burr, and Deputy Fire Chief Rich Edgecomb.

Chairman Maxfield called the meeting to order at 6:30 PM.

- I. Selectman Ives moved to approve the Selectmen's Meeting Minutes of Tuesday, December 21, 2010 as presented. Seconded by Selectman Bowles. All in favor. Motion carried. Selectman Bowles moved to approve the Selectmen's Budget Work Session meeting Minutes of Tuesday, December 28, 2010 as presented. Seconded by Selectman Ives. All in favor. Motion carried.
  
- II. The Board met with Road Agent David Rice.
  - a. Mr. Rice advised the Board the pump on one of the highway trucks has been repaired.
  - b. Mr. Rice asked the Board about the waste oil heater for the Highway Garage. The Board agreed that Mr. Rice should move forward with the purchase of the reconditioned unit from Arrow with the full warrantee. Discussion ensued regarding the used oil at the Transfer Station being used to fuel the waste oil heater, as well as the amount of used oil produced by the Highway Department vehicles in the wintertime. Mr. Rice said he would like to purchase one or two 150 – 175 gallon tanks to transfer the used oil into so the sediment can settle prior to pumping the used oil to the heating unit. Mr. Rice said he could purchase a pump to pump the used oil from the holding tanks to the heating unit. Selectman Ives asked if there would be any concerns from the Fire Department. Mr. Rice said no. Chairman Maxfield asked if Mr. Rice had the money in his budget to cover the costs associated with this purchase. Mr. Rice said he did have the funds within his budget.
  - c. Selectman Ives asked if the Highway Department had any problems plowing Sanborn Road during the last storm. Mr. Rice said there were no problems. Chairman Maxfield asked Mr. Rice to take a ride to Sanborn Road and check to see if there are any problems within the right-of-way.
  
- III. The Board met with Fire Chief Jeff Burr.
  - a. Chief Burr advised the Board that Merrimack Valley School District is working on obtaining a fixed location generator for the Loudon Elementary School through grants. He stated that in order for the School District to move forward with the grant application, there is paperwork that needs to be completed by the Selectmen and some departments within the Town of Loudon. Chief Burr said the paperwork is part of the National Incident Management System (NIMS) compliance program. He went on to say Nancy St. Laurent would be available if the Selectmen have questions regarding the paperwork requirements. Chief Burr stated that Fred Regan from MVSD has been working with Ms. St. Laurent on this project. Discussion ensued regarding the school being part of the Emergency Management Plan as well as discussion on the generators available to the

School District. Chief Burr discussed the paperwork. The Board agreed to review the paperwork and complete as much of the information as possible.

- b. Chief Burr advised the Board that one of the ribs inside the tank on Tanker 1 let go and is being repaired at Lakes Region Fire Apparatus. It was stated that the work was covered under the lifetime warrantee.
- c. Selectman Ives asked about the Fire Department Annual Compensation. Chief Burr stated that the meeting to review this issue has been rescheduled to January 6, 2011.
- d. Deputy Fire Chief Rich Edgecomb stated that there should be clarification of the November 23, 2010 minutes to show that there were two members of the Fire Department attending the Paramedics class, not one. Selectman Ives asked for the names of the individuals. Deputy Chief Edgecomb stated Megan Paquette and Craig Benner.

IV. Chairman Maxfield recognized Jim McNeil of Lovejoy Road from the audience.

- a. Mr. McNeil congratulated the Fire Department on their Facebook page and the notation of 983 calls for the year.
- b. Mr. McNeil asked about the Fire Department Compensation meeting scheduled for January 6, 2011 to see if the discussion was pertaining to specific complaints made by members. Chief Burr said the meeting was to look at the whole thing all over again.
- c. Mr. McNeil asked about a camper fire on Lovejoy Road regarding the direction from which the fire was attacked. He asked if this was a new practice by the Fire Department. Chief Burr stated the first crew on scene attacked the fire in the manner that they felt was best at the time. He stated that if Mr. McNeil had any question regarding this issue he could have gone to the Fire Station and discussed his concerns. Mr. McNeil said he did not have a problem with the way it was fought; he just wanted to know if this was common practice. Chairman Maxfield said he felt that the fire fighters would use their best judgment, but he was not an expert.

V. The Board recognized Steve Jackson of Berry Road from the audience.

- a. Mr. Jackson provided the Board with property sales statistics of sales that have occurred in Loudon over the past year. He explained the statistics provided and stated he wanted to show the variation between sales and assessments to be sure that now, while the values are being looked at for reassessing, all the information is considered. Mr. Jackson stated he wanted to be sure that everyone shared in an equal portion of the assessments. Selectman Bowles explained to Mr. Jackson that while the information provided is valuable there are many other factors that play into the assessment, not just sales. He stated that the Selectmen are required by the State to follow certain procedures while doing the reassessments. The Board discussed the fact that if the assessments go down the tax rate will increase to make up the difference in what needs to be collected in taxes. Mr. Jackson said he is aware of the process and he wanted to be sure that while the assessors are reviewing the information for reassessment, they look at the whole picture so everyone is assessed their equal share. Discussion ensued regarding assessing and the Board of Tax and Land Appeals. Mr. Jackson stated that the information he provided to the Board was from the MLS listings and the nhtaxkiosk.com site. The Board agreed to forward a copy of Mr. Jackson's information to Assessor David Wiley.

VI. The Board began their review of weekly correspondence.

- a. The Board received a memo from Office Manager Jean Lee regarding the deadlines for the Town Report articles. The Board stated that the photo for the cover of the Town Report would be provided by the Historical Society. Selectman Bowles will contact Michelle York of the Loudon Historical Society regarding the photo.
- b. The Board received information from Shelly Gerlarneau of DRA regarding the establishment of an expendable trust or a revolving fund for the Transfer Station. The Board stated that they are looking at establishing a revolving fund for the household Hazardous Waste Day, which was voted on at Town Meeting, to be held bi-annually. They said that by establishing a revolving fund monies could be deposited annually and withdrawn bi-annually for the purpose of holding the HHWD event without having to deal with the Capital Reserve Fund restrictions. It was stated that due to the way the budget years line up it is difficult to place monies in the budget for a bi-annual event when the funds have to be expended in the fiscal year it is appropriated.
- c. The Board reviewed proposed warrant articles. Selectman Bowles stated that he read in the Loudon Ledger there was another proposed warrant article regarding the purchase of a new fire truck in the amount of \$380,000.00. The Board stated that they have not yet received the proposed warrant article from the fire department.
- d. The Board received copies of Budget Revision #3 for review.
- e. The Board received notice of the Merrimack Valley School District Budget Hearing scheduled on January 25, 2011.
- f. The Board received a copy of the 2010 Meals and Rooms tax payment in the amount of \$235,034.69.
- g. Chairman Maxfield read a copy of the Holiday Food Basket thank you letter for the 2010 Capital Region Holiday Food Basket Project into the record:

We would like to take this opportunity to thank the following individuals for their help with the 2010 Holiday Food Basket Project. Approximately 120 Loudon families were provided holiday meals through this very worthwhile program.

Doug Cole, D.S. Cole Growers for the use of the truck (and driver) to pick up the food boxes at the National Guard Armory in Concord.

Mike LaBonte for assisting with the pick-up, helping to sort the deliveries, and delivering the boxes.

Fire Chief Jeff Burr and members of the Loudon Fire Department: Bill Lake, Tom Henley, Chip Barrett, Mike Souther, Brian Searles, Dena Leonard, Joanne Edgecomb, and Craig Benner.

We would also like to thank the following volunteers who helped to sort, pack, and make deliveries: Jim and Sue Venne for the use of their pick-up, Jerry Venn, Mindy Bean, Kevin McCormick, Al and Cindy Brock, Shea Gaboriault, Stacy Lane, Wayne Matice, and Mike Dube.

To Chris DeVol and Penney Marketing: Thank you for your generous donation of the puzzle books to be included for all recipients to enjoy.

We could not do this project without your help.

Jean M. Lee, Office Manager

Bonnie Theriault, Office Assistant

The Selectmen agreed.

- h. The Board received copies of a letter from Bruce Yeaton about Sanborn Road, as well as copies of a letter sent by Mr. Yeaton to the Charitable Trust Office and the reply to Mr. Yeaton from DES on Sanborn Road for review.
- i. The Board received copies of propane quotes from Huckleberry Heating.
- j. The Board received copies of a letter sent to Rodney Eastman from NH DOT regarding water along NH Route 129.
- k. The Board received copies of the draft December ZBA minutes for review.
- l. The Board received a letter and binder on Northern Pass project from PSNH for review.
- m. The Board received copies of the 2011 Legislative Bulletin #1 for review.
- n. The Board received copies of training session information.
- o. The Board received notice that Don Butson from Cartographic called regarding the Digital Mapping updates. The Board will take this issue under advisement at this time.
- p. The Board received notification that Mel Gullage, former Selectman, had passed away.
- q. Chip Cochran asked the Board if the minutes of the Budget Meeting on December 28, 2010 were available to the public. The Board advised Mr. Cochran that he could obtain a copy at the Selectmen's Office.

Selectman Bowles moved to adjourn the meeting at 7:20 PM. Seconded by Selectman Ives. All in favor. Meeting adjourned.

#### THE LOUDON BOARD OF SELECTMEN

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Roger A. Maxfield, Chairman

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Steven R. Ives, Selectman

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Dustin J. Bowles, Selectman