

Selectmen's Meeting Minutes
Tuesday, January 3, 2012

Present: Chairman Ives, Selectman Bowles, and Selectman Krieger.

Also present: Tax Collector Helen McNeil, Road Agent Dave Rice and Fire Chief Dick Wright.

Chairman Ives called the Meeting to order at 6:30 p.m.

1. Selectman Bowles moved to accept the Selectmen's Meeting Minutes of Tuesday, December 20, 2011 as written; seconded by Selectman Krieger. All were in favor. Motion carries.
2. Selectman Krieger moved to accept the Selectmen's Budget Work Session Meeting Minutes of Friday, December 16, 2011 as written; seconded by Selectman Bowles. All were in favor. Motion carries.
3. The Board met with Tax Collector Helen McNeil.
Mrs. McNeil explained that she would like the Selectmen to sign a one year contract for a woman to do her liens, deeds and mortgage searches. She explained that she hasn't been happy with the man she's been using and this woman comes well recommended. Selectmen Bowles made a motion to sign a one-year contract with Independent Contractor, Jane Sanders Searches from Durham, NH to do the liens, deeds and mortgage searches, paid per search. Seconded by Selectman Krieger. All were in favor. Motion carries.
4. The Board met with Fire Chief Dick Wright.
 - a) Chief Wright said that he has met with most of the members of the department, few more to go to discuss any concerns they might have.
 - b) Chief Wright stated that he hasn't made any Officer appointments yet but would be working on it.
 - c) Chief Wright stated that the pump repairs to engine 1 have been made and the truck was back in service Friday, December 30th.
 - d) He explained that there have been minor repairs to the ambulances.
 - e) Chief Wright discussed the amount of paperwork that is being sent to the town office. He asked the Selectmen for guidance as to what they want copies of. Chairman Ives stated that anything that is personnel related such as new hires, new certifications, reprimands and injuries. They decided it is not necessary to send over copies of things

such as a certificate that someone attended a class as those are kept in the files at the Fire Department.

- f) Chief Wright stated that he is still reviewing the operating budget and feels comfortable with it. He has concerns with apparatus replacement and going to town meeting and asking for a large amount of money at this time. Chief Wright stated that he would like to sit down with the Selectmen and discuss apparatus replacement and long range planning. The Board will meet with Chief Wright at the fire station on Tuesday, January 10, 2012 at 4:00 p.m.
 - g) Chief Wright stated that Concord Hospital got the town two CPR machines. The hospital raised some of the cost through donors. The hospital needs to come and give a class on the operation of the device. They also want to make a public presentation to the Fire Department and Board of Selectmen and include the donors. Chief Wright will let the Selectmen know when he has a date for the presentation.
 - h) Chief Wright said that the State Forest Ranger stopped by to see him and asked who the Forest Fire Warden for the Town will be. The Selectmen agreed that it will be Chief Wright.
 - i) Selectmen Bowles reminded Chief Wright that the Annual Town Report Article is coming due. Chief Wright will contact Jean Lee about it.
5. The Board met with Road Agent Dave Rice.
- a) Mr. Rice stated that he has a truck down, it needs a new radiator.
 - b) Mr. Rice said that he figured out the footage for the roads that they have been talking about as far as warrant articles. The first is Loudon Ridge Road from 106 to the top of the hill approximately 4800' to be resurfaced. The second is Bee Hole Road. The first 250' can be resurfaced, and then approximately 2500' to be reconstructed and then another approximately 3850' to be resurfaced. Chairman Ives said that Bee Hole may have to be done in stages. Selectman Bowles said that there is impact fee money available for improvements.
 - c) Mr. Rice will get together the numbers for the warrant articles.
6. The Board began their review of weekly correspondence.
- a) The Board received copies of the 2012-2013 Budget Report Revision #2.
 - b) The Board received copies of the Proposed 2012 Warrant Articles.
 - c) The Board received a copy of a memo regarding the Town Hall internet.
 - d) The Board received a copy of the memo, instructions and application form regarding Involuntarily Merged Lots. Selectman Krieger made a motion to adopt the instructions and application for the Restoration of Involuntarily Merged Lots pursuant to RSA 674:39-aa. Seconded by Selectman Bowles. All in favor. Motion carries.
 - e) The Board received a copy of an email from Town Counsel regarding the bond held for Green View Drive.
 - f) The Board received a copy of the memo regarding department submissions for the Annual Report.

- g) The Board received an email from Greg Kraft concerning Hemlock Hill. Mr. Kraft will be made aware of the joint meeting on January 19, 2012.
 - h) The Board received the 2012 Moderators Workshops pamphlet.
 - i) The Board received a copy of a check from the State of NH for meals and rooms tax.
 - j) The Board received past due ambulance bills for review. Selectman Krieger made a motion to send the following ambulance bills to collection: account #49213 in the amount of \$494.40 and account #42359 in the amount of \$390.00; seconded by Selectman Bowles. All in favor. Motion carried.
 - k) The Board received a copy of the Volunteers of America pilot agreement check.
 - l) The Board received the November Ground Monitoring report from Nobis Engineering for review.
 - m) The Board received copies of the Zoning Board of Adjustment Minutes of December 22, 2011.
 - n) The Board received an email from NHDOT regarding Safe Bicycling & Walking to school.
 - o) The Board received copies of miscellaneous Fire Department personnel paperwork.
 - p) The Board received a copy of an email from Rich Wyatt.
 - q) The Board received a copy of a letter sent to the abutters of 45 Hemlock Hill regarding the joint meeting on January 19th.
 - r) The Board received a scholarship thank you card.
 - s) The Board received miscellaneous correspondence.
7. The Board discussed ambulance intercept billing.
8. The Board discussed whether the cemetery maintenance needs to go out to bid again and decided they would put them out to bid.
9. The Board rescheduled the regular scheduled January 10, 2012 Board of Permit meeting to January 17, 2012 at 6:00 p.m.
10. The Board opened and reviewed the bids for the printing of the Annual Town Report. Selectman Bowles moved to accept the bid from Evans Printing for 1500 copies of the Annual Town Report in the amount of \$3,010.37; seconded by Selectman Krieger. All were in favor. Motion carries. Selectman Krieger moved to accept the bid from Deb K Graphics for the layout/design/correct/prep to print work for the Annual Town Report in the amount of \$900.00; seconded by Selectman Bowles. All were in favor. Motion carries.

Selectman Bowles moved to adjourn the meeting at 8:16 p.m.; seconded by Selectman Krieger. All were in favor. Meeting adjourned.

LOUDON BOARD OF SELECTMEN

Steven R. Ives, Chairman

Dustin J. Bowles, Selectman

Robert P. Krieger, Selectman