

## Selectmen's Meeting Minutes

Tuesday, January 2, 2007

**Present: Selectman Bowles, Maxfield, and Ives.**

**Also present: Road Agent David Rice and Fire Chief Jeff Burr.**

Chairman Bowles called the meeting to order at 6:30 PM.

- I. Selectman Maxfield moved to accept the Selectmen's Meeting Minutes of Tuesday, December 19, 2006 as presented. Seconded by Selectman Ives. All in favor. Motion carried.
- II. The Board met with Road Agent David Rice.
  - a. Mr. Rice discussed the overhead door at the Transfer Station. He said he is waiting for a return phone call regarding the lift so they can fix the door.
  - b. Mr. Rice said the Highway Crew had been out plowing the roads and he has ordered more salt.
- III. The Board met with Fire Chief Jeff Burr.
  - a. Chief Burr advised the Board that interviews for the fulltime Fire Fighter/EMT position have been completed. He stated that Pearson Souther has been chosen for the position, at a starting rate of \$15.36 per hour. Selectman Ives asked about Mr. Souther's residency intentions. Chief Burr said Mr. Souther has family in the area. He went on to say that, Mr. Souther did his internship with Loudon Fire Department while he was attending classes at the Tech. Selectman Ives asked about Mr. Souther's EMT training. Chief Burr stated that Mr. Souther has his basic EMT certification and has agreed to move forward on his own, to obtain his EMT- Intermediate certification. He said that Mr. Souther also has to attend the two-week level II Fire Fighter course as mandated by the State. Chairman Bowles asked how many applications were received. Chief Burr said there were three applications received; however, one applicant did not have all of the qualifications for the position. He said it was a tough decision between the two qualified applicants. Discussion ensued regarding the pay scale that Chief Burr is using. Selectman Maxfield moved to hire Pearson Souther as a Fire Fighter/EMT basic level at \$15.36 per hour. Seconded by Selectman Ives. All in favor. Motion carried. Discussion ensued regarding the EMT-I training.
  - b. Chief Burr discussed the structure fire at 49 Range Road. He advised the Board that he has been working with the Fire Marshall's Office during the investigation. Discussion ensued regarding looking at adjusting the assessment for this property.

- IV. The Board began their review of weekly correspondence.
- a. The Board reviewed a memo on the Boston Post Cane names. Selectman Maxfield stated that research shows Carrie Dowes at age 96 appears to be Loudon's next recipient of the Boston Post Cane. Once the plaque is made, Selectman Maxfield will present it to Ms. Dowes.
  - b. The Board received the franchise agreement from Comcast (formerly Continental Cable) for review. Chairman Bowles stated he has received numerous calls from residents regarding the rate increases. Selectman Maxfield said that Comcast has expanded cable in Loudon over the past five years. He said the contract was signed in 1992. Discussion ensued regarding cable prices.
  - c. The Board received a letter from Attorney Tom McCue regarding Claire Crowley's bond on Greenview Drive. Discussion ensued regarding the fire pond and needing to get the easement for the fire pond. The Board will have Office Manager Jean Lee follow up to see if Ms. Crowley has obtained the easement from Mr. Leombruno. Chairman Bowles will contact Town Counsel for his opinion on releasing the bond.
  - d. The Board reviewed draft Warrant Articles for the 2007 March Annual Town Meeting. Selectman Maxfield stated the first proposed draft article is for \$45,000.00 to repair, reclaim, and pave Clough Pond Road and a section of Old Shaker Road. He said because there is enough money in the Roadway Capital Reserve Fund, there is enough money to cover the \$45,000.00. Chairman Bowles said the second proposed draft article is to raise and appropriate \$125,000.00 for a new Highway Department Truck with sander body, plow, and wing. \$52,000.00 to be withdrawn from the Highway Department Capital Reserve Fund and the balance to be raised by taxes.
  - e. The Board was reminded of the January 11, 2007 CIP Meeting.
  - f. The Board received a notice from Department of Labor regarding a claim being filed. This information will be forwarded to Town Counsel for review.
  - g. The Board received the revised Merrimack Valley School District assessment figures from January to May in the amount of \$2,998,527.45. Selectman Maxfield stated the total assessment for the full year is \$6,229,439.00.
  - h. The Board received a copy of a letter from Town Counsel regarding the Kinkade Haven deed. Mr. Davis stated the updated title search is underway. The Board discussed Mr. Davis' submissions for road names for his subdivision. The Board will review the submissions and make a decision on the road name.
  - i. The Board received two memos from Planning/Zoning Secretary Donna White regarding Kinkade Haven.
  - j. The Board received a copy of a letter from Town Counsel regarding the Ledges easement agreement.
  - k. The Board received a request from Bob Fiske for an addition to his budget for new software and maintenance. The Board will take this request under

advisement until they meet with Mr. Fiske at next weeks Selectmen's Meeting.

- l. The Board received copies of the assessment card for the residence on Range Road that was lost to a structure fire.
- m. The Board received a rate increase notice for Comcast.
- n. The Board received a letter from the Natural Resources Conservation Service regarding the Brown Farm.
- o. The Board received the November property transfers as well as the November Cate Van Committee meeting minutes.
- p. The Board received notice of the regional meeting with Health & Human Services regarding preventing mosquito borne diseases on January 9, 2007. Health Officer Bob Fiske will be notified of this meeting.
- q. The Board received annual reports from The Local Government Center and Northeast Resource Recovery Association for review.
- r. The Board received a letter from Michael Harris.
- s. Selectman Ives moved to approve the 2007 Paid Holiday Schedule. Seconded by Selectman Maxfield. All in favor. Motion carried.
- t. The Board discussed a bonded dealer license.
- u. The Board received the authorization to allow Town Clerk Terry Hamel to connect with the State of NH Information Technology for expanded registration services. Selectman Maxfield moved to authorize the Chairman to sign the Office of Information Technology agreement with the State of NH Department of Motor Vehicle to allow the Loudon Town Clerk to interface with the State Network System. Seconded by Selectman Ives. All in favor. Motion carried.
- v. Discussion ensued regarding street names. Selectman Ives moved to approve the street name of Memory Lane for Mr. Davis' road into his subdivision known as Kinkade Haven. Seconded by Selectman Maxfield. All in favor. Motion carried.

Selectman Ives moved to adjourn the meeting at 7:47 PM. Seconded by Selectman Maxfield. All in favor. Meeting adjourned.

#### THE LOUDON BOARD OF SELECTMEN

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Dustin J. Bowles, Chairman

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Roger A. Maxfield, Selectman

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Steven R. Ives, Selectman